

## CLASSROOM AND OUTSIDE AREA HELP

Many activities can only take place in Reception if we have extra help. Therefore Class Teachers would like to invite as many parents as possible to help in the classroom or in the outside area on a regular basis.

If you can spare a morning or an afternoon each week, or even an hour please let us know.

As you maybe aware any person working with children must undergo a check by the Disclosure and Barring Service. Therefore if you would like to help in class or on school trips you are required to complete an online application form. To enable the Office Manager to start this process she will need to see Photo I.D., e.g. passport or driving licence and at least two other documents (bank or credit card statement/utility bills) in your name and address which are no more than two months old. The school is charged an administration fee of £20.00 for each application and we ask parents to contribute towards this.

Please contact Gemma Hollidge in the School Office, if you are interested in starting this process.

I would like to help with activities (indoor and outdoor).

	a.m.	p.m.
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

I would like to help with reading.

	a.m.	p.m.
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

Please feel free to tick sessions to help with both reading and activities.

Name.....

Tel. No.....